TRUE SPACE SOLUTIONS LTD

Weekly Racking Safety Checklist

Interim visual inspection • in line with HSE guidance HSG76 & EN 15635

Under HSE guidance **HSG76**, a nominated **Person Responsible for Racking Safety (PRRS)** should carry out a visual inspection at least once a week. Use this checklist for those interim checks between your expert (SARI) inspections. Tick each item, and record and rate anything you find.

Site / Location: _____ **Inspected by (PRRS):** _____ **Date:** _____

1. Uprights & Frames

- [ ] Uprights checked for dents, bends, splits or twisting
- [ ] Damage near floor level examined closely (the most common impact zone)
- [ ] Frames stand vertical (plumb) and are not leaning
- [ ] Welds and connections intact, with no visible cracks

2. Beams

- [ ] Beams sit securely in the upright connectors
- [ ] No excessive downward bend (deflection) in loaded beams
- [ ] Beam connectors fully engaged, not partially dislodged
- [ ] Safety locks / clips fitted on both ends of every beam

3. Bracing (frame diagonals & horizontals)

- [ ] All bracing present and undamaged
- [ ] Bracing straight, not bent or detached
- [ ] Bracing bolts and welds secure

4. Baseplates & Floor Fixings

- [ ] Baseplates sit flat to the floor and are undamaged
- [ ] Floor fixing bolts present and tight
- [ ] No cracked or damaged flooring around the bases

5. Rack Protection

- [ ] Upright / column guards fitted and secure
- [ ] End-of-aisle barriers in place where needed
- [ ] Protection itself is not badly damaged

6. Load Signs & Loading

- [ ] Load notice displayed, legible and correct
- [ ] Loads kept within the stated weight limits
- [ ] Pallets in good condition and correctly positioned
- [ ] Loads stable, square, and not overhanging the racking

7. Housekeeping & General

☐	Aisles and floor clear of obstructions and debris
☐	No stock or debris resting in beam pockets
☐	No unauthorised modifications or makeshift repairs
☐	Any damage found during this check reported to your PRRS

Rating what you find (traffic-light system):

GREEN – Safe
No action needed; continue to monitor.

AMBER – Repair
Offload & repair, typically within 4 weeks.

RED – Serious
Offload & isolate immediately until repaired.

Found something? Don't ignore it. Offload the affected racking, report it to your Person Responsible for Racking Safety (PRRS), and isolate any Red-risk racking immediately. For repairs or an expert inspection, contact True Space Solutions.

Is your annual inspection due?
Book a professional SEMA Approved (SARI) racking inspection.
Aaron 07749 393328 • Gary 07720 628383 • info@truespace.solutions

This checklist supports interim weekly visual checks by your nominated PRRS. It does not replace an expert inspection by a SEMA Approved Racking Inspector, recommended at intervals not exceeding 12 months (HSG76). Guidance only — assessment of specific damage tolerances should be made by a competent person. © True Space Solutions Ltd. Registered in England & Wales No. 17266571.